

2. What Is In The Constitution?

The Constitution has six parts:

Part 1 is this summary and explanation.

Part 2 sets out which parts of the Council are responsible for carrying out the various functions of the Council.

Part 3 contains the various Procedure Rules – Standing Orders - which govern how the Council conducts its business, including how it makes decisions and how meetings are conducted.

Part 4 includes codes and protocols that govern how Councillors (also known as “members” of the Council) and officers of the Council must behave in performing their duties.

Part 5 is the Councillors’ Allowances Scheme which sets the level of financial allowances which Councillors receive for performing their duties.

Part 6 is a Glossary which explains some of the terminology used in this document. Terms in the Glossary and Parts of the Constitution are shown in **bold**.

There are a number of other codes, protocols and policy documents that govern how the Council operates which do not form part of this Constitution. Where the Constitution refers to these documents, they will be made available on the Council's website via a [hyperlink](#).